

USSOUTHCOM Credentialing Guidance for USNS COMFORT 2019

SUBMISSION DEADLINE: 30 MAY 2019

- **All credentialing documents will be legible and in COLOR(no black and white copies)**
- **Only submit completed packets**
- **All documents within the credentialing packet must be current through the duration of the mission.**

U.S. NAVY PRIVILEGING REQUIREMENTS FOR PRACTICE WITH/ON USNS COMFORT

The USFF Fleet Surgeon, CAPT Daniels (daryl.daniels@navy.mil, (757) 836-5515), through the MSC Headquarters Surgeon, CAPT Elliott (kathryn.s.elliott@navy.mil, (760) 953-5121), is responsible for credentialing, privileging, and medical quality assurance (QA) for USNS COMFORT (T-AH 20).

Practice of medical professionals in USNS Comfort MTF is directed by CAPT Buckley (kevin.buckley.mil@ah20.navy.mil), 757-445-6355) and advised by MEC.

HA Policy 08-009 directs how civilian organizations (NGOs, academic institutions, professional societies), partner nation (PN), or host nation (HN) providers may participate directly or in parallel with DoD missions.

U.S. MILITARY MEMBERS & HHS (RESIDENTS INCLUDED)

- Current privileging authority for licensed independent practitioners (LIPs), including allied health professionals such as physical therapists, psychologists, and nutritionists, forwards a DoD Credentials Transfer Brief or Inter-Facility Credentials Transfer and Privileging Brief (ICTB) via CCQAS to UIC N00060 (Ms. Rebecca Richards, rebecca.l.richards@navy.mil, (757) 836-1978).
- The transfer brief should be “suppressed” and come with a statement attesting to the provider’s clinical competence to practice within the scope and limitations of privileges.
- Resident physicians should request general medical officer privileges.
- The composite ICTB list is certified by CAPT Elliott and then sent to the USNS Comfort MTF Medical Executive Committee (MEC) chair.

NON-GOVERNMENTAL ORGANIZATIONS

- If NGO participants are participating directly, USFF Fleet Surgeon, CAPT Daniels, through the MSC Headquarters Surgeon, CAPT Elliott, is responsible for verifying that NGO participants are properly trained, certified, and competent to provide medical care. In addition, CAPT Daniels is responsible for monitoring the quality of care rendered by NGO participants.
- Credentials required for licensed independent practitioners and clinical support staff supplied by civilian organizations is outlined in the Memorandum of Understanding (MOU).
- The Medical Director of a civilian organization is responsible for ensuring the veracity of credentials and performing a thorough background check for each medical professional.

- Credentialing documents are collected and collated by the civilian organization and then sent to SOUTHCOM Surgeon's Office via secure means to southcom.miami.sc-cc.mbx.omb-cmd-surg@mail.mil
- Email subject line during submission should read: " Name of organization _Type of participant_Last Name of participant". Example: Relief Express NGO_Physician Assistant_Gomez
- SOUTHCOM Surgeon's Office reviews credentialing documents to ensure that contents are complete and legible and then forwards to USNAVSO Surgeon, CAPT Scouten who will forward to MSC Surgeon, CAPT Elliott.
- The composite NGO list is certified by CAPT Elliott and then sent the USNS Comfort MTF Medical Executive Committee (MEC) chair.
- For this mission, licensed independent practitioners (LIPs), including allied health professionals such as physical therapists, psychologists, and nutritionists, should provide a **.pdf file** that includes legible COLOR copies of the following professional documents to their organization's point of contact:

- (1) Professional diploma
- (2) Active license
- (3) Residency training certificate
- (4) Fellowship training certificate (as applicable)
- (5) Professional board certificate
- (6) Basic Life Support is required for all medical professionals
- (7) Pediatric Advanced Life Support (PALS) and/or Advanced Cardiac Life Support (ACLS) is required for medical professionals who provide inpatient pediatric and adult care, respectively.
- (8) Picture Identification - face page of the passport.
- (9) CV

- For this mission, all nurses will provide a .pdf file that includes a legible COLOR copy of:

- (1) Professional diploma
- (2) Active license
- (3) Basic Life Support is required for all medical professionals
- (4) Pediatric Advanced Life Support (PALS) and/or Advanced Cardiac Life Support (ACLS) is required for medical professionals who provide inpatient pediatric and adult care, respectively.
- (5) Picture Identification - face page of the passport.
- (6) CV

PARTNER NATIONS (NATO INCLUDED)

- If participating directly, USFF Fleet Surgeon, CAPT Daniels, through the MSC Headquarters Surgeon, CAPT Elliott, is responsible for verifying that PN and HN participants are properly trained, certified, and competent to provide medical care. In addition, CAPT Daniels is responsible for monitoring the quality of care rendered by PN and HN participants
- Foreign medical providers are considered properly credentialed if meeting the requirements of their respective country.

- The Ministry of Health or military equivalent for military officers is responsible for ensuring the veracity of credentials and providing a letter attesting to the provider's clinical competence to practice within the scope and limitations of privileges.
- The SCO is responsible for performing a thorough security check on all PN or HN providers.
- The SCO will submit COMPLETE Credentialing documents noted below to : southcom.miami.sc-cc.mbx.omb-cmd-surg@mail.mil
- Email subject line during submission should read: "Partner Nation_Type of participant_Last Name of participant". Example: United States_Physician Assistant_Gomez
- The SOUTHCOM SG is responsible for ensuring that (a) PN professional document packages are complete and (b) PN professional document packages are sent, along with recommendations for disposition, via secure means to the MSC Surgeon, CAPT Elliott, for review and approval. (c) The USNAVSO/C4F Surgeon should be copied on all PN professional document transmissions.
- MSC Surgeon will review professional document packages, accompanying SOUTHCOM SG recommendations, and will then adjudicate. Approved professional document packages along with accompanying memorandum, will then be sent by secure means to USNS Comfort MEC.
- For this mission, licensed independent practitioners (LIPs), including allied health professionals such as physical therapists, psychologists, and nutritionists, should provide a .pdf file that includes legible COLOR copies of the following professional documents to the SOUTHCOM SG:

- (1) Professional diploma
- (2) Active license
- (3) Residency training certificate
- (4) Fellowship training certificate (as applicable)
- (5) Professional board certificate
- (6) Basic Life Support is required for all medical professionals
- (7) Pediatric Advanced Life Support (PALS) and/or Advanced Cardiac Life Support (ACLS) is required for medical professionals who provide inpatient pediatric and adult care, respectively.
- (8) Picture Identification - face page of the passport.
- (9) CV

- For this mission, all nurses will provide a .pdf file that includes a legible COLOR copy of:

- (1) Professional diploma
- (2) Active license
- (3) Basic Life Support is required for all medical professionals
- (4) Pediatric Advanced Life Support (PALS) and/or Advanced Cardiac Life Support (ACLS) is required for medical professionals who provide inpatient pediatric and adult care, respectively.
- (5) Picture Identification - face page of the passport.
- (6) CV

HOST NATION PRIVILEGING REQUIREMENTS TO PRACTICE CRAFT ON SHORE

- While Credential by Proxy (a process whereby written assurance is provided to the host nation Minister of Health [or representative] by the MTF Commanding Officer, Mission Commander, or

Military Group representative, certifying that a group of medical professionals are fully credentialed and clinically competent to practice their medical specialties) is always requested, most nations have regulations in place that govern who can practice medicine within the nation's borders and under what circumstances.

- The professional documents for licensed independent practitioners (LIPs), including allied health professionals such as physical therapists, psychologists, and nutritionists, are based on the most stringent requirements. Each LIP (U.S. service member, NGO, and PN) should provide a .pdf file that includes legible COLOR copies of the following professional documents to the MSC SG:

- (1) Professional diploma
- (2) Active license
- (3) Residency training certificate
- (4) Fellowship training certificate (as applicable)
- (5) Professional board certificate
- (6) Basic Life Support is required for all medical professionals
- (7) Pediatric Advanced Life Support (PALS) and/or Advanced Cardiac Life Support (ACLS) is required for medical professionals who provide inpatient pediatric and adult care, respectively.
- (8) Picture Identification - face page of the passport.
- (9) CV

- For this mission, all nurses will provide a .pdf file that includes a legible COLOR copy of:

- (1) Professional diploma
- (2) Active license
- (3) Basic Life Support is required for all medical professionals
- (4) Pediatric Advanced Life Support (PALS) and/or Advanced Cardiac Life Support (ACLS) is required for medical professionals who provide inpatient pediatric and adult care, respectively.
- (5) Picture Identification - face page of the passport.
- (6) CV

HOST NATION PROVIDER PARTICIPATING ONLY IN SHORE-BASED MEDICAL MISSION

- For host nation providers participating only in the shore-based medical mission, a letter from the Ministry of Health or military equivalent for military officers attesting to the veracity of credentials and the provider's clinical competence to practice within the scope and limitations of privileges is accepted in lieu of professional documents.